


*48<sup>th</sup> Annual Educational Conference on  
Workers' Compensation & Workers' Comp Academy*

**EXHIBITOR AGREEMENT**

*A* **DAY**   
*in the*  
**LIFE OF...**



**SCWCEA**

South Carolina Workers' Compensation Educational Association

**October 20-22, 2024**  
**Embassy Suites at Kingston Resorts,**  
**North Myrtle Beach**



**2024 Exhibitor Agreement**  
**Embassy Suites at Kingston Resorts,**  
**North Myrtle Beach, SC | October 20-22**

**Exhibitor Details**

The SCWCEA's exhibit hall is a "business to workers' comp community" and "business to business" event connecting consumers to business in the workers' comp arena. Leverage this opportunity to get in front of your customers.

**Vendor Information**

Primary Exhibit Contact Name \_\_\_\_\_

Company Name (for signage): \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Cell (for on site purposes): \_\_\_\_\_

Twitter: \_\_\_\_\_ Facebook: \_\_\_\_\_ LinkedIn: \_\_\_\_\_

**50 word Company Description (for program & app). Information required at time of form submission to ensure inclusion.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Booth Details**

- Booths are reserved on a first-come, first-reserved basis
- Exhibit fees must be paid in full with your agreement form to secure exhibit space
- Please review the Rules and Regulations before submitting your application
- Fees include 6x10 booth with pipe and drape, skirted table with two chairs, wastebasket and identification sign
- Two registrations included with each paid booth
- Vendors participating in the Passport Program will be included on the conference passport(s) requiring attendees to visit those booths to be eligible to win prizes drawn on Tuesday, October 22, 2024.

**Need Electricity ? (included if preordered by 9/17/24)**  Yes  No

Standard electricity is included in booth fees for vendors who order by **9/17/24**. Any dedicated lines or additional needs will be the financial responsibility of individual vendor(s) at a rate of \$75 per day.

**Freight Information**

All exhibitor shipments will be handled by Convention Makers, Inc. and are not to be sent directly to the hotel. Inbound freight should be received by Convention Makers **no later than October 16, 2024**. All materials, equipment and shipping forms can be located and printed on the website at <https://www.scwcea.org/aec-exhibitors>.

**Convention Makers**  
4501 Highway 544  
Myrtle Beach, SC 29588  
Phone – 843-650-6300  
Fax – 843-650-6301  
[www.conventionmakers.com](http://www.conventionmakers.com)

# SCWCEA

## 2024 Exhibitor Agreement



### Who Are the Visitors/Buyers?

Adjusters, Attorneys, Case Managers, Employers, HR Professionals, Insurance Companies, Medical Providers, Medical Office Administrators, Nurses, Paralegals, Physicians, Third Party Administrator and many more.

### Booth Packages

- Member Booth - \$1,250
- Non-Member Booth - \$1,450
- Additional Booth Attendee - \$450 each # \_\_\_\_\_ @ \$450 = \_\_\_\_\_
- Passport Program - \$120

### Booth Rep. #1 *(included in booth)*

Name: \_\_\_\_\_

### Booth Rep.#2 *(included in booth)*

Name: \_\_\_\_\_

### Booth Rep. #3 *(requires additional fee)*

Name: \_\_\_\_\_

### Booth Rep.#4 *(requires additional fee)*

Name: \_\_\_\_\_

### Booth Selection

Please view our interactive floor plan before selecting your top three booth preferences to determine what is available. Visit [48th Annual Educational Conference on Workers' Compensation \(map-dynamics.com\)](http://48th Annual Educational Conference on Workers' Compensation (map-dynamics.com))

First Choice \_\_\_\_\_

Second Choice \_\_\_\_\_

Third Choice \_\_\_\_\_

Please note that we will make every attempt to try and meeting your placement requests. The SCWCEA reserves the right to adjust the current floor plan to accommodate meeting needs.

### Payment Method

- Check Enclosed *(made payable to SCWCEA)*
- Visa
- MC *(the SCWCEA does not process Discover or American Express)*

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

*Where monthly statements are received*

By signing this form: I authorize SCWCEA to charge my credit card for the total payment due and acknowledge that the SCWCEA registration cancellation policies are in effect.

Signature: \_\_\_\_\_

# SCWCEA Exhibitor Rules & Regulations

## Terms & Conditions

Exhibitors agree to abide by all terms and conditions set forth in this document.

## Cancellation Policy

Refunds will be offered only if the SCWCEA is able to resell the space before October 1, 2024.

## Liability

The exhibitor agrees to protect, save and keep the SCWCEA and The Embassy Suites and their representatives, employees and agents forever harmless from any and all damages or charges imposed for violation of any law or ordinance, whether occasioned by the negligence of the exhibitor or the representatives, agents or employees of the exhibitor or those persons acting under the express or implied authority of the exhibitor. Exhibitor also agrees to comply with all applicable terms, conditions, rules and regulations of the Embassy Suites. The exhibitor assumes the entire responsibility and liability for all losses, damages, claims or destruction of his/her property, employees, agents and guests.

Exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on Marriott premises and will indemnify, defend, and hold harmless the Hotel, its agents, servants, and employees from any and all such losses, damages, and claims.

The SCWCEA, any officer, board member, staff or agent thereof will not be liable for any loss, damage, or destruction of exhibitor's property or theft, fire, or accident, or any other cause. The exhibitor assumes full responsibility and liability for all injury to any and all persons or property caused by the exhibitor, its agents, representatives, or employees. Exhibitors wishing to insure their goods must do so at their own expense.

## Limitations

Full use of exhibit floor is permitted. Backdrops may not be removed from booths located in the center of a row. Exhibits shall arrange their booths so that they do not obstruct other exhibits or line of sight. Exhibit booths should be arranged so that exhibitor representatives, materials, and equipment are inside the space assigned and do not infringe on aisles. All decorations must be flame retardant. Exhibit hall fire exits and safety equipment must be left accessible and fully viewable at all times. Signs, banners, or archways over aisles is not permitted. Exhibitors are expressly prohibited from "brief casing" in the aisle space. Exhibitors will not sublet the exhibit space contracted for and shall not exhibit, or permit to be exhibited, any merchandise by other vendors. Only one business may be represented at each booth.

## Set-Up / Tear Down of Exhibits

Exhibitors should remain open during the hours listed. In order to keep noise levels to a minimum, we ask that you do not set-up or tear down your booth while the conference program is underway. Booth dismantling should begin **AFTER** 10:30 am on Tuesday, October 22, 2024 and must vacate no later than 2:00 pm.

## Other

The SCWCEA reserves the right to restrict exhibits due to excess noise, method of operation or for any other reason which is objectionable. This includes individual's conduct, printed matter, promotional items or any item deemed offensive. Exhibitors are responsible for full payment of booth and additional services.

Exhibitors will obey all rules of the Embassy Suites which are currently in existence and will abide by the rules and regulations of the City of Myrtle Beach.

The SCWCEA Board of Directors will issue the final decision if any dispute arises and is not addressed by these Rules and Regulations.

## Increase your booth traffic by participating in the

# Passport Promotion

Reach your target audience during the 48<sup>th</sup> Annual Educational Conference on Workers' Compensation in Myrtle Beach, SC. Exhibitors who sign up and submit payment will be featured on a special passport distributed to all attendees. Participants will be required to visit a specific group of exhibitors to be eligible to win.

Prizes will be drawn and distributed on Tuesday, October 22<sup>nd</sup> during the morning break in the exhibit hall and **recipients must be present to win.**

Passport spaces will be sold on a first come, first served basis. This promotion will close on **September 17, 2024**. To participate, complete the information below and submit to the SCWCEA.

### Passport Participation cost is \$120 per exhibitor

Company Name: \_\_\_\_\_

Contact \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Booth Representative \_\_\_\_\_

### Payment Method

Check Enclosed *(made payable to SCWCEA)*    Visa    MC *(the SCWCEA does not process Discover or American Express)*

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Full Billing Address: \_\_\_\_\_

*Where monthly statements are received (street, city, state & zip code)*

Signature of Authorized Card Holder \_\_\_\_\_

**The SCWCEA reserves the right to determine final participants of this promotion.**

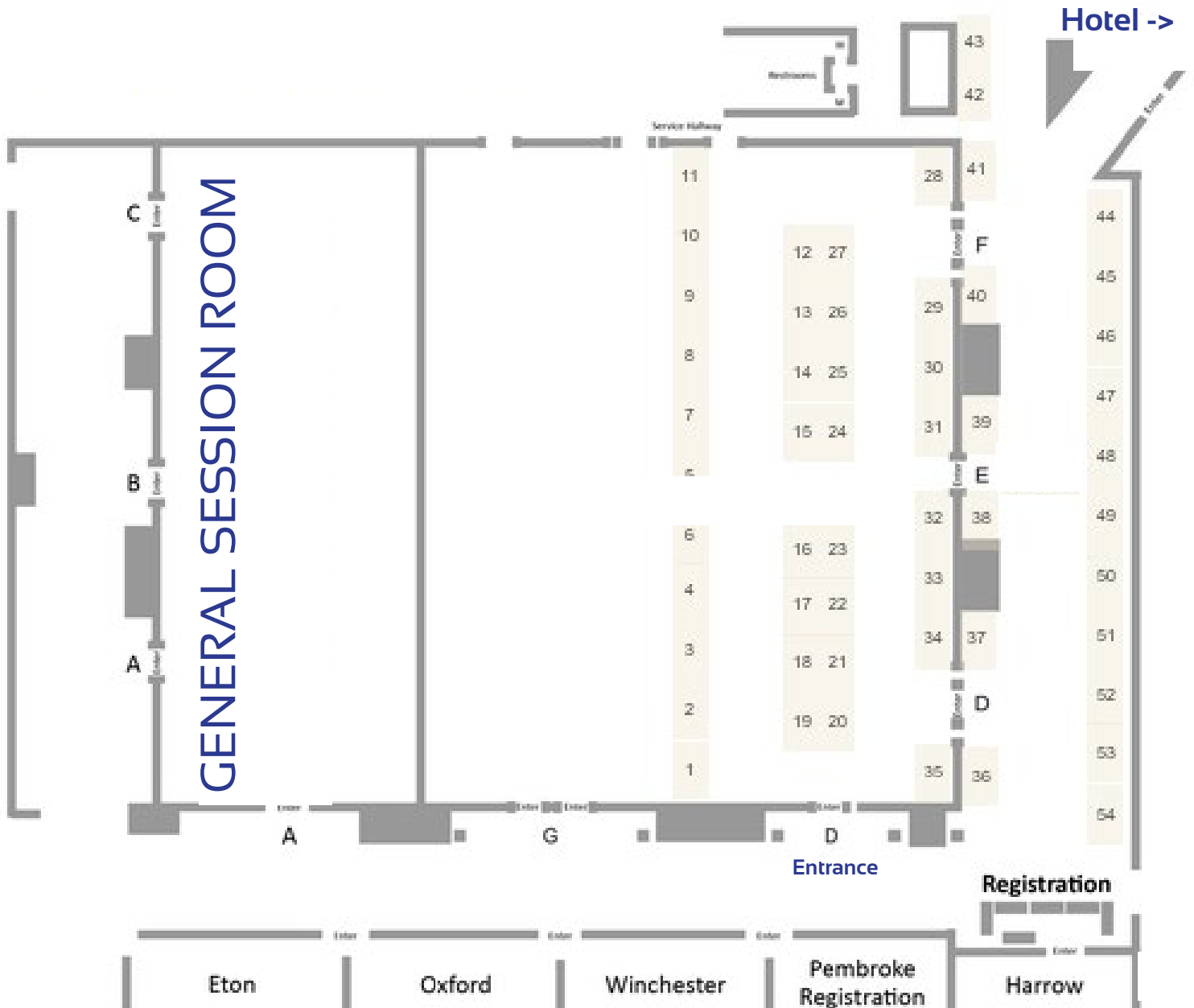


# SCWCEA

South Carolina Workers' Compensation Educational Association

## 47th Annual Educational Conference on Workers' Compensation

Embassy Suites at Kingston Resorts,  
North Myrtle Beach, SC  
November 5-7



# Sponsorship Options

SCWCEA meetings are structured to help achieve exposure for our sponsors and exhibitors. We are offering several opportunities to reach your business, services or product's target market. Sponsorship includes on-site signage\*, recognition in the conference program, introduction at the conference and mention in all on-line / website promotions, including social media and email promotions.

\* The Association is organized and operated exclusively for charitable and educational purposes as defined under section 501(c)(3) of the Internal Revenue Code.

The Association is formed to promote, encourage and conduct educational programs and seminars and to prepare and distribute educational materials pertaining to the South Carolina Workers' Compensation Act and its administration by the South Carolina Workers' Compensation Commission; provided, however that no part of the net earnings thereof shall inure to the benefit of any private shareholder or individual; provided, further, that no substantial part of the activities of the Association shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the Association shall not participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office.

Please select your choices early! Deadline to participate is September 17, 2024.

Sunday Brunch —Co-Sponsor- \$1,500



Kid's Chance and Exhibitor's Silent Auction Reception—Co-Sponsor- \$1,500

Gourmet Coffee Bar Sponsor 1 at \$750

Please choose break preference:  Sunday  Monday  Tuesday



Break Sponsor - \$750

Please choose break preference:  Sunday Afternoon  Monday Morning  Monday Afternoon  Tuesday Morning

Inspiration Award Sponsor—Exclusive \$1,000

Please call to confirm availability. Company logo on promotional materials regarding this award.

Name Badge Lanyard Sponsor —Exclusive \$1,500

Lanyards will include your company name or logo and worn by all attendees

Conference Bag Sponsor— Exclusive \$3,500

Put your logo on the conference registration bag

WiFi Sponsor— Exclusive \$2,500

WiFi Password Customization

Monday Night Reception— Co-Sponsor \$1,000

Room Key Sponsor— Exclusive \$3,000

Branded hotel key with your logo for all attendees and guests

Inside/Front Cover advertisement in conference program – Exclusive \$1,500\*

Inside/Back Cover advertisement in conference program - Exclusive \$1,500\*

Full Page advertisement in conference program - \$1,000\*

Half Page advertisement in conference program - \$750\* (vertical or horizontal)

Quarter Page advertisement in conference program - \$500\* (vertical or horizontal)

\* Must receive signed contract, payment and print-ready artwork by 9/17/24 for any ad placements for Sponsorship or Conference Package. The SCWCEA reserves the right to refuse/decline ad content or artwork.

Please list EXACT way your company is to be listed on all printed materials.

Company Name: \_\_\_\_\_

Address w/ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Website: \_\_\_\_\_

## Payment Method

Check Enclosed (made payable to SCWCEA)  Visa  MC (the SCWCEA does not process Discover or American Express)

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_ Signature \_\_\_\_\_

Full Billing Address: \_\_\_\_\_

Where monthly statements are received (street, city, state & zip code)

Email address for electronic receipt \_\_\_\_\_